

1 ORDER INFORMATION

EVENT NAME: _____

BOOTH NUMBER: _____

COMPANY INFORMATION:

Company Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Phone: _____

Email: _____

DELIVERY & SETUP INFORMATION:

Ordered By: _____

Contact On-site: _____

Contact Phone: _____

Delivery Date: _____

2 PAYMENT OPTIONS

A confirmation will be sent to you via email.

COMPANY CHECK (no personal checks please)
*Make check payable to JW Marriott Austin.
*Check payment must be received 14 days prior to show.

CREDIT CARD (please circle card type)
AmEx Visa MasterCard Discover

Name on Card: _____

Card Number: _____

Expiration Date: _____

Signature of Cardholder (please sign on line below)

Mail Form and Payment: JW Marriott Austin
ATTN: Markey's Rental & Staging
110 E 2nd Street
Austin, Texas 78701

Email Form: MarkeysAustin@Markeys.com

Fax Form: Fax: (512) 608-4263
Attn: Markey's Sales Dept.

3 TERMS OF RENTAL AGREEMENT

1 Payment is due upon ordering of equipment.

2 Orders received without payment will be returned.

3 100% cancellation fee for less than 24 hours notice from delivery.

4 All cancellations and changes must go through the Event Technology Department

5 Someone must be present at your booth to accept delivery.

6 25% Equipment Service Charge will be added to all orders.

7 Additional taxable labor fee if running cabling under carpet.

8 Taxable on-site processing fees may apply

9 Wired Internet must be order at least 24 hours in advance

PLEASE SIGN ON LINE BELOW

We understand and agree to the terms listed above.

4 EQUIPMENT	EVENT RATE	QTY	TOTAL
AUDIO VISUAL EQUIPMENT			
65" 16:9 LCD HDTV w/ Stand & 25' HDMI	\$1,200.00	_____	= _____
55" 16:9 LCD HDTV w/ Stand & 25' HDMI	\$1,000.00	_____	= _____
42" 16:9 LCD HDTV w/ Stand & 25' HDMI	\$800.00	_____	= _____
32" 16:9 LCD HDTV w/ Stand & 25' HDMI	\$600.00	_____	= _____
20" Flat Screen LCD PC Monitor & 25' HDMI	\$400.00	_____	= _____
Wired Microphone with Floor Stand	\$150.00	_____	= _____
12-Channel Audio Mixer	\$150.00	_____	= _____
SRM150 speaker w/ stand	\$150.00	_____	= _____
HP Z-Book Laptop	\$450.00	_____	= _____
Laptop Sound Port	\$140.00	_____	= _____
INTERNET			
Dedicated Wireless Internet Service (1MB)	\$215.00	_____	= _____
Dedicated Wireless Internet Service (3MB)	\$650.00	_____	= _____
Dedicated Wireless Internet Service (5MB)	\$1,000.00	_____	= _____
*Hardwired Internet Line	\$75.00	_____	= _____
*Bandwidth pricing applies			
ELECTRICAL - 120 VOLT POWER			
15 Amp w/ 25' AC Cord	\$225.00	_____	= _____
Multi Outlet Power Strip	\$75.00	_____	= _____

MISCELLANEOUS

Flipchart Package (includes 1 pad & 2 markers)	\$75.00	_____	= _____
48" Skirted Monitor Cart	\$75.00	_____	= _____
Other:		_____	= _____

MARKEY'S
RENTAL & STAGING

QUESTIONS - MARKEY'S SALES
Phone: (512) 608-4898
Email: MarkeysAustin@markeys.com

5 ORDER TOTAL

Subtotal	_____
25% Equipment Service Charge*	_____
8.25% Sales Tax	_____
* Tax applies to subtotal and service charge	
On-Site Processing	_____
Other Labor (if applicable) \$75/hr.	_____
GRAND TOTAL	_____

NOTES
